



P.S. duPont Middle School

Student Registration Information

If your child is coming from a non-Brandywine school, you will need to register him/her. Please see the back side of the page for what is needed when you come to register your child. We can't assign your child classes until the proper paperwork is completed at P.S. duPont Middle School.

We are offering the following special times to bring your registration paperwork in and have your child take the short math placement test.

June 8, 2018 between 12:00-2:00 pm

June 11, 2018 between 5:00-6:00 pm

If you are unable to make these dates, please schedule a time to come to our main office for registration. Please call 302-762-7146 or email Louise.Sparrow@bsd.k12.de.us. If you need to schedule a math placement test, please email Mrs. Mills at Jill.Mills@bsd.k12.de.us.

Thank you,

Sabrina Fitzhugh

Gifted Team Leader

DOCUMENTS REQUIRED FOR REGISTERING A STUDENT:

Photo Identification; **MUST** be a State-Issued Driver's License or State-Issued ID Card

TWO (2) PROOFS OF RESIDENCE

(Parent/legal guardian/relative caregiver's name must be on each proof and addresses on each proof must be the same)

(1) MUST BE: A Signed Lease Agreement or Your Mortgage Statement/Settlement Statement/Deed

(2) MUST BE ONE OF THE FOLLOWING:

- An original utility bill within the past 60 days *(Utility bills are gas, electric, cable, internet or landline bills. May NOT be a copy)*
- Car registration
- Automobile insurance policy
- Current voter registration card
- Rental insurance policy
- Homeowner's insurance policy
- Estate tax receipt
- Most current year's tax documents
- Pay check or pay stub *(Must be a recent pay check or pay stub)*
- Notarized letter from employer stating that the registrant is their employee and what address they have on file
- Two consecutive bank statements prior to date of registration *(New accounts will not be accepted)*
- Change of address label on envelope
(Must be the official Post Office notification; normally a yellow sticker on the outside of the envelope by the old address)
- Official letter from a DE State agency such as DHSS, DFS, Dept. of Labor, YRS, TANF

BIRTH CERTIFICATE
(Original)

* **STUDENT'S MOST RECENT REPORT CARD**
(If in high school, a transcript **MUST** be provided)

CHILD'S SOCIAL SECURITY #

STUDENT REGISTRATION FORM
(Completed)

IMMUNIZATION RECORDS

- Health Physical
- Shot Record(s)

PARENTAL REGISTRATION STATEMENT
(Completed)

RELEASE OF RECORDS REQUEST
(To be completed at school)

AUTHORIZATION AND VERIFICATION AGREEMENT
(Completed)

OTHER DOCUMENTS (If Applicable):

- * **Custody Documents** *(If registering party is not listed on student's birth certificate)*
- Proof of Residence Verifications** *(If living in the residence of another person)*
- Landlord Verification** *(If living in the rental residence of another person)*

Forms and complete registration requirements are available at
www.brandywineschools.org under the Parents Section